



---

**SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN**

---

**2023/24 FINANCIAL YEAR**

---

**SEDIBENG DISTRICT MUNICIPALITY**

---

## 1. INTRODUCTION

The Service Delivery and Budget Implementation Plan (SDBIP) is a management, implementation and monitoring tool that assists the Executive Mayor, Councilors, Municipal Manager, senior managers and community. It ensures that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, performance of senior management and achievement of the strategic objectives set by council.

It also enables the Municipal Manager to monitor the performance of senior managers, the Executive Mayor to monitor the performance of the Municipal Manager, and for the community to monitor the performance of the municipality.

## 2. LEGISLATIVE BACKGROUND

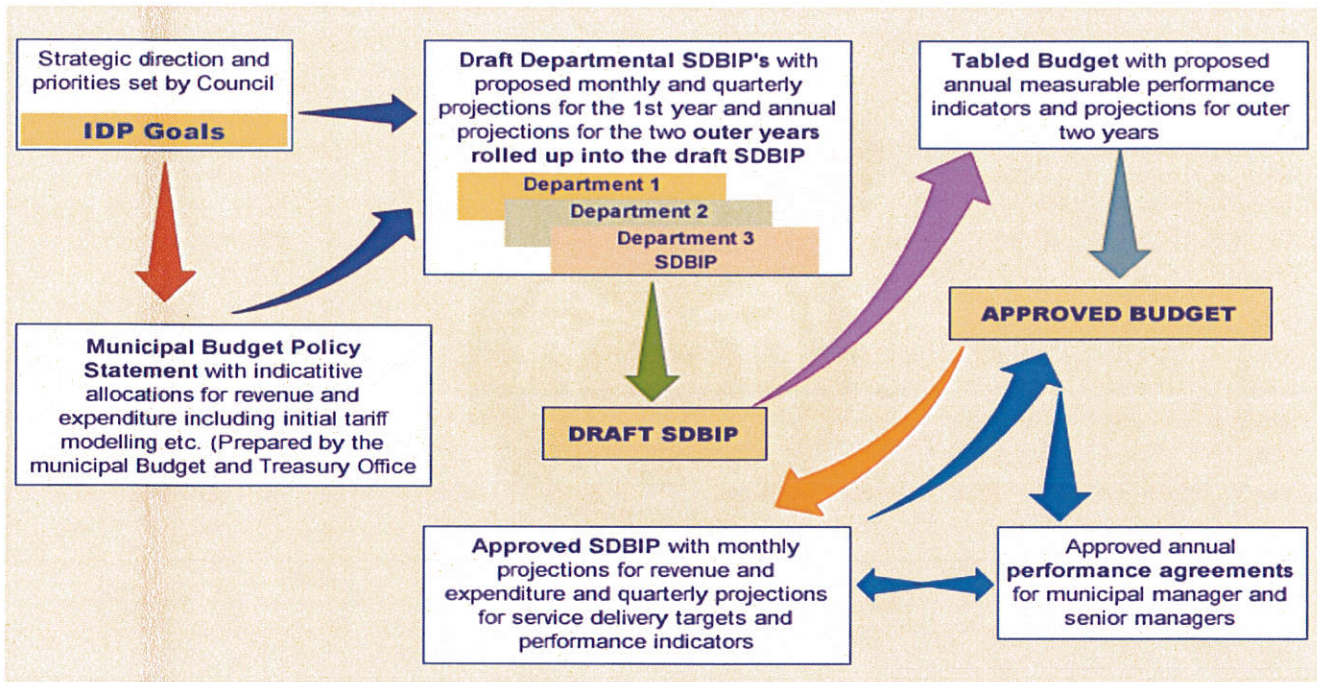
SDBIP is prepared in terms of Section 53(1) (c) (ii) of the *Municipal Finance Management Act (MFMA)* and *National Treasury Circular No.13 and the Budgeting and the Reporting Regulations*

The process of implementing and monitoring of the SDBIP legislated and is done and reported as defined in the table below:

<b>FREQUENCY AND NATURE OF REPORT</b>	<b>MANDATE</b>	<b>RECIPIENTS</b>
<b>Monthly reporting on actual revenue targets and spending against budget no later than 10 working days after the end of each month</b>	Section 71 of the MFMA	1. National Treasury
<b>Quarterly progress report</b>	Section 41 (1) (e) of the Systems Act, Section 166 (2) (a) (v) and (vii) of the Municipal Management Finance Act (MFMA) and Regulation 7 of Municipal Planning and Performance Management Regulations.	1. Municipal Manager /MANCO 2. Section 80 Committee 3. Audit Committee 4. Mayoral Committee 5. National Treasury
<b>Mid-year performance assessment</b>	Section 72 of the MFMA. Section 13 (2) (a) of Municipal Planning and Performance Management Regulations 2001.	1. Municipal Manager / MANCO 2. Mayoral Committee 3. Audit Committee 4. Council 5. Provincial Government 6. National Treasury
<b>Annual report (to be tabled before Council by 31 January (draft and approved / published by 31 March each year)</b>	Sections 121 and 127 of the MFMA, as read with Section 46 of the Systems Act and Section 6 of the Systems Amendment Act.	1. Municipal Manager / MANCO 2. Audit Committee 3. Mayoral Committee 4. Council 5. Auditor-General 6. Provincial Government 7. National Treasury 8. Local Community

### 3. THE PROCESS OF DEVELOPING THE SDBIP

The diagram below illustrates the process in line with the MFMA and National Treasury Circular No.13:



### 4. FACTORS CONSIDERED FOR THE COMPILATION OF THE TOP-LAYER SDBIP

The SDBIP emanates from the 5 years IDP (as annually reviewed) which is a key planning documents that sets out the mission, vision, and strategic objectives of Sedibeng District Municipality as well as service delivery indicators that are realistic and attainable.

The Top-Layer SDBIP was then drafted through a one-on-one session with each cluster. Upon conclusion of this document, all the Executive Directors were given the final draft and offered to make input and comment to ensure that they take ownership of the content of their cluster plans.

The SDBIP was developed in an alignment with the following:


- Growth Development Strategy of the Region
- The IDP Objectives and strategies
- The National KPA's and COGTA KPI's
- 2023/24 Approved Sedibeng District Municipality Budget

# PMT SDBIP

**5. SUBMISSION TO THE EXECUTIVE MAYOR**

The top-layer Service Delivery Budget Implementation Plan, indicating how the budget and the strategic objectives of the Council was implemented and submitted in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA), MFMA Circular No. 13 and the Budget and Reporting Regulation for the necessary approval.


The SDBIP was developed as part of Section 72(1) (ii) of the Municipal Finance Management Act (MFMA) that stipulates that the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan.

  
\_\_\_\_\_  
MOTSUMI MATHE  
MUNICIPAL MANAGER

DATE 14/07/2023

**6. APPROVAL BY THE EXECUTIVE MAYOR**

The revised Service Delivery Budget Implementation Plan is herewith approved in terms of Section 53(1) (c) (ii) of the Municipal Finance Management Act (MFMA) and Section 72(1) (ii) of the Municipal Finance Management Act (MFMA), that stipulates that the municipality's service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan.

  
\_\_\_\_\_  
Cllr. LERATO MALOKA  
EXECUTIVE MAYOR

14/07/2023

**SEDBENGG DISTRICT MUNICIPALITY  
SEDBENGG SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2023-24  
OFFICE OF THE EXECUTIVE MAYOR**

KEY: GOOD GOVERNANCE AND PUBLIC PARTICIPATION														
IDP Strategy	Priority Area	IDP Objective	Objective No.	Key Performance Indicator (KPI)	KPI No	Baseline	Budget Amount	Funding Source	Annual Target	Quarter One(1)	Quarter Two(2)	Quarter Three(3)	Quarter Four(4)	POEs required
Improve stakeholder relations through public participation	State of the District Address	To promote Good Governance and Sound Management Practices	A1	Produce one SODA Report	A1.1	2021/22 State of the District Address	OPEX	Own Municipality funds	Convene one SODA	N/A	N/A	N/A	Convene one SODA	Report on SODA
Improve service delivery	Nutrisano	To address service delivery problems within the region	A2	Number of service delivery problems sorted out within the region	A2.1.	(4) Outreach Programmes in the previous Financial Year	OPEX	Own Municipality funds	Report on service delivery Challenges	Produce one report service delivery Challenges	Produce one report service delivery Challenges in the District	Produce one report service delivery Challenges in the District	Produce one report service delivery Challenges in the District	Report on service delivery problems resolved
Improve stakeholder relations through public participation	IDP and Budget Stakeholders Participation	To host Stakeholder's participation regarding the municipally IDP and Budget	A3	Number of IDP & Budget Stakeholders participation held	A3.1.	Two (2) IDP/ Budget Stakeholders Engagements held in the 2021/22 financial year	OPEX	Own Municipality funds	Three (3) IDP/ Budget Stakeholders Engagements held	N/A	Convene IDP Budget and Stakeholders Engagements	Convene IDP Budget and Stakeholder Engagements	Convene IDP Budget and Stakeholder Engagements	Notice, Invitation, Program and the Attendance Register
Public consultation and participation	IDP and Budget Steering Committee	To host IDP and Budget Steering Committee meeting	A4	Number of participants who participated in the IDP and Budget Steering Committee meeting	A4.1.	(2) IDP/Budget Steering Committee meetings held in 2021/22 financial year	OPEX	Own Municipality funds	Host Three IDP Political Steering Committee meeting.	N/A	Convene One IDP and Budget steering committee meeting	Convene One IDP and Budget steering committee meeting	Convene One IDP and Budget steering committee meeting	Invitation, Program and the Attendance Register
Improve stakeholder relations through public participation processes	Mayoral Committee Meetings	To host Mayoral Committee meetings	A5	Number of Mayoral Committee Meetings held	A5.1.	Twelve (12) Mayoral Committee Meetings held in 2021/22 financial year	OPEX	Own Municipality funds	Host four Mayoral Committee meetings	Host 1 Mayoral Committee meetings	Host 1 Mayoral Committee meetings	Host 1 Mayoral Committee meetings	Host 1 Mayoral Committee meetings	Produce 4 sets of minutes of the Mayoral Committee
Improve stakeholder relations through public and stakeholders' participation processes	Joint Mayors Forums (IGR)	Host Joint Mayoral Committee meetings	A6	Number of Joint Mayors Forums held in	A6.1.	Four (4) Joint Mayors Forums held in 2021/22 financial year	OPEX	Own Municipality funds	Host two Joint Mayoral Committee meetings	Host one Joint Mayor's Forum A	Host one Joint Mayor's Forum	Host one Joint Mayor's Forum	Host one Joint Mayor's Forum	Two reports on Joint Mayors Forum
Promote efficient delivery of Health Services in The District	Door to door Ward based HIV, STI and TB Programmes	Host District Aids Council Programmes	A7	Number of AIDS Council Programmes Implemented	A7.1.	Four (4) AIDS Council programme And Multi-Sector implementati on plan oversight implemented in the previous financial year	OPEX	Own Municipality funds	Host four AIDS Council Programmes	Host one AIDS Council Programmes	Host one AIDS Council Programmes	Host one AIDS Council meet	Host one AIDS Council meeting	Produce four AIDS Council Reports

Promote efficient delivery of Health Services in The District	Reduce the socio-economic impacts of HIV/AIDS, TB & STIs	conduct door-to-door Ward based educational Programmes	G11	Number of households reached	G11.1	Baseline available	Grant	Grant	Reach 300000 households per annum	Reach 75 000 households and produce a report	Reach 75 000 households and produce a report	Reach 75000 households and produce a report	Reach 75 000 households and produce a report	Four reports on 300000(cumulative e) households reached per quarter
			G12	Number of People reached through h Door to Door educational Programme	G12.1	Baseline available	Grant	Grant	reach 900 000 people per annum	Reach 225000 people and produce a report	Reach 225000 people and produce a report	Reach 225000 people and produce a report	Reach 225000 people and produce a report	Four reports on 900 000 people (cumulative) reached
Promotion of national and provincial commemorative days	Commemoration of Historical Events	Honor and remember the victims and survivors of the liberation struggle by fostering social cohesion and nation building		Number of commemorative events coordinated Annually		Four commemorative events held	Opex	Own Municipality funds	04 x Commemorative events	N/A	one commemorative event and report	Two commemorative event and report	One commemorative event and report	Reports on commemorative events

**SEDIBENG DISTRICT MUNICIPALITY  
OFFICE OF THE SPEAKER  
SEDIBENG SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2023-24**

**KEAP: GOOD GOVERNANCE AND PUBLIC PARTICIPATION**

IDP Strategy	Priority Area	IDP Objective	Objective No.	Key Performance Indicator (KPI)	KPI No	Baseline	Budget Amount	Funding Source	Annual Target	Quarter One (1)	Quarter Two(2)	Quarter Three(3)	Quarter Four(4)	POEs required
Strengthening Oversight and Accountability	MPAC	To promote Good Governance and Sound Management Practices	B1	Number of MPAC meetings Convened Annually	B1.1	Four (4) MPAC Meetings in the previous financial year	OPEx	Own Municipality funding	Convene four MPAC meetings and produce reports for Council	Convene One MPAC meetings and produce reports for Council	Convene One MPAC meetings and produce reports for Council	Convene One MPAC meetings and produce reports for Council	Convene One MPAC meetings and produce reports for Council	Four MPAC Report presented and approved by Council
Oversee the processes of petition management	Petition Management Committee	To maintain a high level of satisfaction in relation to municipally's service delivery	B2	Number of Petitions facilitated and presided over	B2.1	Seven (7) Petitions resolved in the previous financial year	OPEx	Own Municipality funding	Resolve 100% of all petitions brought before the committee and produce four reports	Produce one Report with 100% resolutions on petitions brought before the Committee	Produce one Report with 100% resolutions on petitions brought before the Committee	Produce one Report with 100% resolutions on petitions brought before the Committee	Produce one Report with 100% resolutions on petitions brought before the Committee	Notice, Agenda and Attendance Register
Strengthening Oversight and Accountability	Council Sitings	To promote Good Governance through oversight and accountability	B3	Number of Ordinary Council Meetings convened Annually	B3.1	Four (4) Sedibeng District Municipal Council Meetings in the previous financial year	OPEx	Own Municipality funding	Co-ordinate Four (4) Ordinary Council Sitings	coordinate one Council sitting	coordinate one Council sitting	coordinate one Council sitting	coordinate one Council sitting	Notice, Agenda, Attendance Register and Minutes of Council meetings/sitings
Strengthening Oversight and Accountability	District Speakers Forum	To promote Good Governance through oversight and accountability	B4	Number of District Speakers Forum held Annually	B4.1	4 District Speakers Forum held in 2021/22 financial year	OPEx	Own Municipality funding	facilitate four speakers' meetings and track resolutions	Host one speakers' meetings and track resolutions	Host one speakers' meetings and track resolutions	Host one speakers' meetings and track resolutions	Host one speakers' meetings and track resolutions	Notice, Agenda and Attendance Register and Minutes
Monitor implementation councillor's welfare and support programs	Councillors Welfare and Support	To provide welfare and support to councillors	B5	Number of councillor's welfare and support programs conducted Annually	B5.1	Three (3) Councillors welfare programs in the previous financial year	OPEx	Own Municipality funding	Coordinate and Conduct Three (3) Welfare and Support Programs for councillors	Coordinate one welfare and support programme	Coordinate one welfare and support programme	Coordinate one welfare and support programme	Coordinate one welfare and support programme	Notice, Agenda and Attendance Register
Improve stakeholder relation through Public Participation	Stakeholder Relation	To promote Good Governance and Sound Management Practices	B6	Number of stakeholder engagement meetings conducted Annually	B6.1	Three (3) stakeholder engagements in the previous financial year	OPEx	Own Municipality funding	Conduct four (4) stakeholder engagement meetings	Conduct one stakeholder engagement meetings	Conduct one stakeholder engagement meetings	Conduct one stakeholder engagement meetings	Conduct one stakeholder engagement meetings	Notice, Agenda and Attendance Register



Training and capacitation of councilors	Capacity building and development training	To provide continuous capacity and development programmes to councilors	B7	Number of Training and Development Programmes for Councilors conducted Annually	B7.1	Three (3) Training and development programmes in the previous financial year	OPEX	Own Municipality funding	Train and capacitate councilors and produce four reports	Coordinate one Capacity Building and Development Training	Coordinate one Capacity Building and Development Training	Coordinate one Capacity Building and Development Training	Coordinate one Capacity Building and Development Training	Notice, Agenda and Attendance Register
Commemorate women's moth as tribute to women who marched to Union buildings in August 1956 with Women's events	Women's Month Celebrations	To reflect on the Heritage and meaning of Women's Day	B8	Number of Women's Month celebrations conducted Annually	B8.1	Three (3) Women's Month celebrations conducted in the previous financial year	OPEX	Own Municipality funding	Conduct One Women's month programmes and produce a report	Conduct One Women's month programme s and produce a report	N/A	N/A	N/A	Produce one Women Month Report

**SEDIBENG DISTRICT MUNICIPALITY**

**SEDIBENG SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2023-24**

**OFFICE OF THE CHIEF WHIP**

**449403: GOVERNANCE AND PUBLIC PARTICIPATION**

IDP Strategy	Priority Area	IDP Objective	Objective No.	Key Performance Indicator (KPI)	KPI No	Baseline	Budget Amount	Funding Source	Annual Target	Quarter One(1)	Quarter Two(2)	Quarter Three(3)	Quarter Four(4)	POEs required
Peruse efficient, accountable and cooperative governance	Caucus	To stabilize the political environment of the municipality	C1	Number of caucus meetings convened Annually	C.1.1	Four (4) Caucus Meeting in the previous financial year	OPEX	Own Municipality funds	Convene Four (4) Caucus meeting	Convene one Caucus meeting	Convene one Caucus meeting	Convene one Caucus Meeting	Convene one Caucus meeting	Notice, Agenda and Attendance Register
						One (1) District-wide caucus in the previous financial year	OPEX	Own Municipality funds	Convene one (1) District-wide Caucus Lekgotla Declaration	Produce one District-wide Caucus Lekgotla Declaration	N/A	N/A	N/A	Produce one District-wide Caucus Lekgotla Declaration
Co-ordinate political study group management	Study Group	To provide political oversight on matters brought before the study group	C2	Number of Study Group meetings Convened Annually	C.2.1	Ten(10) Study group meetings convened in the previous financial year	OPEX	Own Municipality funds	Co-ordinate all 12 study group meetings.	Convene three study group meetings.	Convene three study group meetings.	Convene three study group meetings.	Convene three study group meetings.	Notice, Agenda and Attendance Register
						One District Wide Whipery Strategic Session in the previous financial year	OPEX	Own Municipality funds	Convene one (1) District Wide Whipery Strategic Session	Convene one (1) District Wide Whipery Strategic Session	N/A	N/A	N/A	Produce one (1) District Wide Whipery Strategic Session(Program me of action)
Strengthening oversight and Accountability	Joint Whipery Strategic Session	To ensure Good Governance and Sound political practices	C3	Number of Annual Joint Whipery Lekgotla held Annually	C.3.1	One District Wide Whipery Strategic Session in the previous financial year	OPEX	Own Municipality funds	Convene one (1) District Wide Whipery Strategic Session	Convene one (1) District Wide Whipery Strategic Session	N/A	N/A	N/A	Produce one (1) District Wide Whipery Strategic Session(Program me of action)
						Three research and political outreaches in the previous financial year	OPEX	Own Municipality funds	Conduct Four Research and Political Outreach Programmes	Conduct (one) Research and Political Outreach Programmes	Conduct (one) Research and Political Outreach Programmes	Conduct (one) Research and Political Outreach Programmes	Conduct (one) Research and Political Outreach Programmes	Notice, Agenda and Attendance Register
Strengthening systems of governance, and the analysis of political activities, political thoughts and political behavior	Research and Political Outreaches	To promote political education	C4	Number of Research and Political Outreaches Programmes Annually	C.4.1	Three research and political outreaches in the previous financial year	OPEX	Own Municipality funds	Conduct Four Research and Political Outreach Programmes	Conduct (one) Research and Political Outreach Programmes	Conduct (one) Research and Political Outreach Programmes	Conduct (one) Research and Political Outreach Programmes	Conduct (one) Research and Political Outreach Programmes	Notice, Agenda and Attendance Register
						Four PMT Meeting Convened in the previous financial year	OPEX	Own Municipality funds	Co-ordinate Four (4) PMT Meetings	Co-ordinate one PMT Meeting minutes	Co-ordinate one PMT Meeting minutes	Co-ordinate one PMT Meeting minutes	Co-ordinate one PMT Meeting minutes	Notice, Agenda and Attendance Register
Strengthening oversight and Accountability	PMT Meetings	To ensure effective political management of the institution.	C5	Number of Political Management Team (PMT) Meetings convened	C.5.1	Four PMT Meeting Convened in the previous financial year	OPEX	Own Municipality funds	Co-ordinate Four (4) PMT Meetings	Co-ordinate one PMT Meeting minutes	Co-ordinate one PMT Meeting minutes	Co-ordinate one PMT Meeting minutes	Co-ordinate one PMT Meeting minutes	Notice, Agenda and Attendance Register

# ADMINISTRATION TOP LAYER

## SDBIP

**SEDBENG DISTRICT MUNICIPALITY**  
**OFFICE OF THE MUNICIPAL MANAGER**  
**SEDBENG SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2023-24**

IDP Strategy	Priority Area	IDP Objective	Objective No.	Key Performance Indicator (KPI)	KPI No	Baseline	Budget Amt	Funding Source	Annual Target	Quarter One(1)	Quarter Two(2)	Quarter Three(3)	Quarter Four(4)	POEs required
<b>KEPA1: GOOD GOVERNANCE AND PUBLIC PARTICIPATION</b>														
Ensure adherence to compliance matters	Compliance	To ensure that all compliance matters are adhered to	D.1.	Number of reports produced regarding compliance matters	D.1.1	Website compliance reports are available	Opex	Own Municipality funds	Produce 12 reports on website compliance	Produce 3 reports on Website compliance	Produce 3 reports on Website compliance	Produce 3 reports on Website compliance	Produce 3 reports on Website compliance	12 Reports on Website compliance
						Four (4) IGR Forums coordinated in the previous financial year			Opex X	Own Municipality funds	Conduct (4) intergovernmental collaboration meetings	Produce One reports on IGR meetings	Produce One reports on IGR meetings	Produce One reports on IGR meetings
To facilitate co-operative government through communication, consultation and joint decision making	Inter-governmental Relations (IGR)	To promote co-operative government	D2	Number of Intergovernmental Collaboration meetings coordinated	D2.1	Four (4) IGR Forums coordinated in the previous financial year	Opex X	Own Municipality funds	Conduct (4) intergovernmental collaboration meetings	Produce One reports on IGR meetings	Produce One reports on IGR meetings	Produce One reports on IGR meetings	Produce One reports on IGR meetings	Produce four reports on IGR meetings
						2022/23			Opex X	Own Municipality funds	Develop one Strategic and Operational Risk Registers	Produce one Council approved Strategic Risk Register	Produce one Council approved Strategic Risk Register	N/A
To Assess, identify, control and monitor the implementation of mitigation measures	Risk Management	To ensure that the municipality's risk and risk exposures are properly managed in order to minimize uncertainty and maximize business opportunities.	D3	Number of Risk Management Plans developed	D3.1	2022/23	Opex X	Own Municipality funds	Develop one Strategic and Operational Risk Registers	Produce one Council approved Strategic Risk Register	Produce one Council approved Strategic Risk Register	N/A	N/A	Produce one Council approved Strategic Risk register
						2022/23			Opex X	Own Municipality funds	Develop one Internal Audit Plan and produce four Internal Audit Reports	Produce Internal Audit Plan	Produce Internal Audit Report	Produce Internal Audit Report
Develop, implement and monitor Risk-based Internal Audit Coverage Plan	Audit Plan	To provide reasonable assurance and independent opinions to management and council	D4	Number of Internal Audit Plans Developed and reports produced	D4.1	2022/23	Opex X	Own Municipality funds	Develop one Internal Audit Plan and produce four Internal Audit Reports	Produce Internal Audit Plan	Produce Internal Audit Report	Produce Internal Audit Report	Produce Internal Audit Report	Produce four reports on the implementation of SDBIP
						2022/2023			Opex X	Own Municipality funds	Develop one (1) 2023/24 SDBIP and produce four reports on the implementation of the SDBIP	Produce one (1) 2023/24 SDBIP and produce one report on the implementation of the SDBIP	Produce one report on the implementation of the SDBIP	Produce one report on the implementation of the SDBIP
Ensure measurable and transparent monitoring of the municipal performance	SDBIP	To develop and monitor the implementation of the SDBIP	D5	Number of Service Delivery and Budget Implementation Plans (SDBIP) approved and implemented	D5.1	Availability of IDP and SDBIP 2022/2023	Opex X	Own Municipality funds	Develop one (1) 2023/24 SDBIP and produce four reports on the implementation of the SDBIP	Produce one (1) 2023/24 SDBIP and produce one report on the implementation of the SDBIP	Produce one report on the implementation of the SDBIP	Produce one report on the implementation of the SDBIP	Produce one report on the implementation of the SDBIP	Produce four reports on the implementation of SDBIP
						2022/2023			Opex X	Own Municipality funds	Monitor and evaluate the performance of the Municipality through the implementation of SDBIP	Produce one performance management report	Produce one performance management report	Produce one performance management report
Co-ordinate Performance Reporting, Monitoring and Evaluation	PMS	To monitor the performance of the municipality through the implementation of the SDBIP	D6	Number of Performance Management Reports produced	D6.1	Performance Management Framework	Opex X	Own Municipality funds	Monitor and evaluate the performance of the Municipality through the implementation of SDBIP	Produce one performance management report	Produce one performance management report	Produce one performance management report	Produce one performance management report	Produce four performance management reports
						2022/2023			Opex X	Own Municipality funds	Monitor and evaluate the performance of the Municipality through the implementation of SDBIP	Produce one performance management report	Produce one performance management report	Produce one performance management report



Progressive Compliance with MSCOA regulations	Implementation of MSCOA reforms	To ensure successful implementation of the MSCOA regulations	E1	Percentage of transacting on MSCOA posting accounts	E1. 1	New Target	OPEx	Own Municipality funds	Implement 100% of MSCOA Regulations on account posting of transactions	Produce one report on 100% implementation of MCOA Regulations	Produce one report on 100% implementation of MCOA Regulations	Produce one report on 100% implementation of MCOA Regulations	Produce one report on 100% implementation of MCOA Regulations	Produce one report on 100% implementation of MCOA Regulations	Four reports on 100% implementation of MSCOA
Compile a realistic and funded budget	Municipal budget	To provide a realistic financial planning of the municipality	E2	Number of municipal budgets approved	E2. 1	One (1) annual municipal budget in the previous financial year	Capex	Own Municipality funds	Complete one annual budget and submit to Council for approval	N/A	N/A	N/A	N/A	Complete one annual budget and submit to Council for approval	Produce one Council approved annual budget
Development of an annual Procurement Plan	Procurement Plan	To determine procurement requirements and timeframes	E3	Number of Procurement plans and submitted to National Treasury	E3. 1	One (01) annual Capex Procurement plan submitted to National Treasury in the previous financial year	OPEx	Own Municipality funds	Submit one (01) annual Capex Procurement plan to National Treasury	Produce one Annual Capex Procurement Plan and submit to National Treasury	N/A	N/A	N/A	N/A	Produce one Annual Capex Procurement Plan submitted to National Treasury
Implement Cost Containment Strategy	Cost Containment	To promote sound financial administration practices	E4	Percentage of cost saving realized	E4. 1	5% cost saving realized in the previous financial year	OPEx	Own Municipality funds	Realize 1% of total annual saving on operating budget within general expenses and produce four reports	Produce one report on 1% of total annual saving on operating budget within general expenses	Produce one report on 1% of total annual saving on operating budget within general expenses	Produce one report on 1% of total annual saving on operating budget within general expenses	Produce one report on 1% of total annual saving on operating budget within general expenses	Produce one report on 1% of total annual saving on operating budget within general expenses	One report on 1% savings on operational budget within general expenses
Review tariff structure and income generating tariffs	Municipal Tariffs	To review the effectiveness of the existing tariff structures	E5	Number of municipal tariff reviews conducted	E5. 1	One (1) Review of tariff structures conducted in the previous financial year	Capex	Own Municipality funds	Review tariffs for the 2023/2024 financial year and submit new set of tariffs to Council for approval	N/A	N/A	N/A	Produce one report on Council approved Reviewed Tariffs for the 2022/2023 financial year	Council approved Tariffs for 2024/2025 financial year	
Monitor adherence to GEVODI	GEVODI Compliance	To adhere to GEVODI requirements	E6	Percentage of jobs awarded to people with disability	E6. 1	2% jobs awarded to people with disabilities on the previous financial year	OPEx	Own Municipality funds	1% of total annual jobs awarded and services rendered by people with disabilities and produce one report	Produce one report on 1% jobs awarded and services rendered by people with disabilities	N/A	N/A	N/A	Produce one report on 1% jobs awarded and services rendered by people with disabilities	
				Percentage (%) of jobs awarded to Women owned businesses to date	E6. 2	20% jobs awarded to women owned businesses in the previous financial year	OPEx	Own Municipality funds	20% of total annual jobs awarded and services rendered by women and produce one report	Produce a report on 5% of total annual jobs awarded and services rendered by women	Produce a report on 5% of total annual jobs awarded and services rendered by women	Produce a report on 5% of total annual jobs awarded and services rendered by women	Produce a report on 5% of total annual jobs awarded and services rendered by women	Produce a report on 20% of total annual jobs awarded and services rendered by women	
				Percentage of jobs awarded to Youth owned businesses to date	E6. 3	4% jobs awarded to youth owned businesses in the previous financial year	OPEx	Own Municipality funds	4% of total annual jobs awarded and services rendered by youth and produce one report	Produce one report on 1% of total annual jobs awarded and services rendered by youth	Produce one report on 1% of total annual jobs awarded and services rendered by youth	Produce one report on 1% of total annual jobs awarded and services rendered by youth	Produce one report on 1% of total annual jobs awarded and services rendered by youth	Four Reports on 4% cumulative of total annual jobs awarded and services rendered by youth	

To prioritize procurement of goods and services from local suppliers	Local Business Support	To provide support and develop local businesses	E7	Percentage of jobs awarded to local SMMEs	E7.1.	30% jobs awarded to SMMEs in the previous financial year	OPEx	Own Municipality funds	30% of total annual jobs awarded and services rendered by SMMEs and Cooperatives and produce one report	Produce one report on 10% of total annual jobs awarded and services rendered by SMMEs and Cooperatives	Produce one report on 10% of total annual jobs awarded and services rendered by SMMEs and Cooperatives	Produce one report on 5% of total annual jobs awarded and services rendered by SMMEs	Produce one report on 5% of total annual jobs awarded and services rendered by SMMEs	Four Reports on 30% cumulative of total annual jobs awarded and services rendered by SMMEs and Cooperatives
--	------------------------	---	----	---	-------	--	------	------------------------	---	--	--	--	--	---

**SEDIBENG DISTRICT MUNICIPALITY  
SEDIBENG SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2023-24  
CORPORATE SERVICES CLUSTER - CUSTODIAN - EXECUTIVE DIRECTOR**

**KPA 5: MUNICIPAL TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT  
INFORMATION TECHNOLOGY**

IDP Strategy	Priority Area	IDP Objective	Objective No.	Key Performance Indicator (KPI)	KPI No:	Baseline	Budget Amt unit	Funding Source	Annual Target	Quarter One(1)	Quarter Two(2)	Quarter Three(3)	Quarter Four(4)	POEs required
World Class ICT Infrastructure in support of Smart Sedibeng	ICT Governance	To implement ICT Governance Framework	F2	Number of ICT governance Framework reports produced	F2.1.	ICT Governance Framework for 2022/23	OPEx	Own Municipality funds	Produce four reports on the implementation of ICT Governance Framework	Produce one report on the implementation of ICT Governance Framework	Produce one report on the implementation of ICT Governance Framework	Produce one report on the implementation of ICT Governance Framework	Produce one report on the implementation of ICT Governance Framework	Four report on the Implementation of ICT Governance Framework
World Class ICT Infrastructure in support of Smart Sedibeng	ICT Strategy	To implement ICT Strategy	F3	Number of reports on the implementation of ICT Strategy	F3.1	ICT Strategy available	Opex	Own Municipality funds	Produce four reports on the implementation of ICT Strategy	Produce one report on the implementation of ICT Strategy	Produce one report on the implementation of ICT Strategy	Produce one report on the implementation of ICT Strategy	Produce one report on the implementation of ICT Strategy	Four reports on the implementation of ICT Strategy
World Class ICT Infrastructure in support of Smart Sedibeng	ICT Security Controls	To implement ICT Security Controls	F4	Number of reports on the implementation of the ICT Security controls	F4.1	ICT Security control policy in place	Opex	Own Municipality funds	Produce four reports on the implementation of ICT security Controls	Produce one report on the implementation of ICT security Controls	Produce one report on the implementation of ICT security Controls	Produce one report on the implementation of ICT security Controls	Produce one report on the implementation of ICT security Controls	Produce four reports on the implementation of ICT security Controls
World Class ICT Infrastructure in support of Smart Sedibeng	ICT Risks	To identify and manage identified ICT risks	F5	Number of reports on the remedial action regarding identified ICT risks	F5.1	Reports on the remedial action of the identified ICT risks for 2022/23	Opex	Own Municipality funds	Produce remedial action reports on the identified ICT risks	Produce one report on the remedial action on the identified ICT risks	Produce one report on the remedial action on the identified ICT risks	Produce one report on the remedial action on the identified ICT risks	Produce one report on the remedial action on the identified ICT risks	Four reports on the remedial action on the identified ICT risks

**HUMAN RESOURCES**

SEDBENG DISTRICT MUNICIPALITY

SEDBENG SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2023-24  
CORPORATE SERVICES CLUSTER - CUSTODIAN - EXECUTIVE DIRECTOR

IDP Strategy	Priority Area	IDP Objective	Objective No.	Key Performance Indicator (KPI)	KPI No.	Baseline	Budget Amount	Funding Source	Annual Target	Quarter One(1)	Quarter Two(2)	Quarter Three(3)	Quarter Four(4)	POEs required
Ensure effective, competent and motivated staff	Occupational Health and Safety	Implement Occupational Health and Safety programmes	F10	Number of Occupational Health and Safety programmes implemented	F10.1	Occupational Health and Safety Plan for 2022/23	OpEx	Own Municipality funds	Produce four reports on the implementation of the Occupational Health and Safety programmes for employees	Produce one report on the implementation of the Occupational Health and Safety programmes for employees	Produce one report on the implementation of the Occupational Health and Safety programmes for employees	Produce one report on the implementation of the Occupational Health and Safety programmes for employees	Produce one report on the implementation of the Occupational Health and Safety programmes for employees	Produce four reports on the implementation of the Occupational Health and Safety programmes for employees
Ensure effective, competent and motivated staff	Employment Equity programmes	Implement provisions of the equity Act to enable equity within the municipality		Establish employment equity committees (central and cluster), Trained cluster equity committees. Develop six employment equity plan and targets. Monitoring and reporting on compliance to EE numerical targets		No committees in place	Opex	Own Municipality funds	Reports on the establishment of six clusters employment committees	Establish 6 employment equity committees	Trained 6 employment equity committees	Develop 6 employment equity plan and targets	Monitoring and reporting on compliance to EE numerical targets	Report on the Establish employment equity committees (central and cluster), Trained cluster equity committees. Develop six employment equity plan and targets. Monitoring and reporting on compliance to EE numerical targets
Ensure effective, competent and motivated staff	Capacity Building	Develop and implement capacity Building interventions		Number of Reports on the implementation of WSP		Previous report on capacity building interventions implemented in the last financial year 2022/23	Opex	LGSET A	Produce Four reports on capacity Building interventions	Produce one report on capacity Building interventions	Produce one report on capacity Building interventions	Produce one report on capacity Building interventions	Produce one report on capacity Building interventions	Four reports on capacity Building interventions
Ensure effective, competent and motivated staff	Wellness Programme	Develop and implement employee wellness programme		Number of Reports on the implementation of employee wellness programme		Previous report implemented in the last financial year 2022/23	Opex		Produce four reports on the implementation of employee wellness programme	Produce one reports on the implementation of employee wellness programme	Produce one reports on the implementation of employee wellness programme	Produce one reports on the implementation of employee wellness programme	Produce one reports on the implementation of employee wellness programme	Produce four reports on the implementation of employee wellness programme

FLEET MANAGEMENT



SEDIBENG DISTRICT MUNICIPALITY

SEDIBENG SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2023-24  
CORPORATE SERVICES CLUSTER - CUSTODIAN - EXECUTIVE DIRECTOR

IDP Strategy	Priority Area	IDP Objective	Objective No.	Key Performance Indicator (KPI)	KPI No.	Baseline	Budget at Amort	Funding Source	Annual Target	Quarter One(1)	Quarter Two(2)	Quarter Three(3)	Quarter Four(4)	POEs required
Ensure effective and efficient fleet management	Integrated Fleet Management Policy	Integrated Fleet Management Policy approved by Council		One Integrated Fleet Management Policy approved by Council		Approved Integrated Fleet Management Policy for 2023/24	Opex	Own Municipality funds	Produce One Reviewed Integrated Fleet Management Policy.	Produce one Report on Reviewed Integrated Fleet Management Policy	N/A	N/A	N/A	One Integrated Fleet Management Policy approved by Council
Ensure effective and efficient fleet management	Integrated Fleet Management Strategy	To implement Integrated Fleet Management Strategy	F25	One Integrated Fleet Management Strategy approved by Council	25.1	Integrated Fleet Management Strategy in 2022-23	Opex	Own Municipality funds	Produce one Integrated Fleet Management Strategy and submit to Council for approval	N/A	Produce one Integrated Fleet Management Strategy and submit to Council for approval	N/A	N/A	One Integrated Fleet Management Strategy approved by Council
Ensure effective and efficient fleet management	Integrated Fleet Management Plan	To develop Integrated Fleet Management Process plan	F26	Council approved Integrated Fleet Management Process plan	26.1	Approved Integrated Fleet Management Process plan for 2022-23	Opex	Own Municipality funds	Produce one Integrated Fleet Management Process Plan and submit to Council for approval	Produce one Integrated Fleet Management Process Plan and submit to Council for approval	N/A	N/A	N/A	One Integrated Fleet Management Plan approved by Council
Ensure effective and efficient fleet management	Integrated Fleet Management Plan	To implement integrated Fleet Management Plan	F27	Number of Council approved Integrated Fleet Management Plan reports produced	F27.1	Approved Integrated Fleet Management reports for 2022/23	Opex	Own Municipality funds	Produce Three reports on the implementation of the integrated fleet management Process plan.	N/A	Produce one report on the implementation of the integrated fleet management Process plan.	Produce one report on the implementation of the integrated fleet management Process plan.	Produce one report on the implementation of the integrated fleet management Process plan.	Three reports on the implementation of the integrated fleet management Process plan.
Improve Council image and access to Municipality's Buildings and Facilities	Facilities and buildings	To develop General Repairs and Maintenance plan for facilities and buildings	F28	One General Maintenance and Repairs plan for buildings approved	28.1.	Approved General Repairs and Maintenance plan for facilities and buildings for 2022/23	Opex	Own Municipality funds	Produce one General Repairs and maintenance Process plan for buildings and facilities for council approval	Produce one General Repairs and maintenance Process plan for buildings and facilities for council approval	N/A	N/A	N/A	One General Repairs and maintenance plan for buildings and facilities approved by Council

FACILITIES MANAGEMENT

SEDBENG DISTRICT MUNICIPALITY

SEDBENG SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2023-24

CORPORATE SERVICES CLUSTER - CUSTODIAN - EXECUTIVE DIRECTOR

IDP Strategy	Priority Area	IDP Objective	Objective No.	Key Performance Indicator (KPI)	KPI No.	Baseline	Budget and Amount	Funding Source	Annual Target	Quarter One(1)	Quarter Two(2)	Quarter Three(3)	Quarter Four(4)	POEs required
Improve Council image and access to Municipality's Buildings and Facilities	Facilities and buildings	To implement General Repairs and Maintenance Plan for facilities and buildings	F29	Number of General Repairs and Maintenance reports produced	F29.1	Approved General Repairs and Maintenance Reports in 2022/23	Opex	Municipality funds	Produce Three reports on General Repairs and Maintenance of facilities and buildings	N/A	Produce one report on General Repairs and Maintenance of facilities and buildings	Produce one report on General Repairs and Maintenance of facilities and buildings	Produce one report on General Repairs and Maintenance of facilities and buildings	Three reports on General Repairs and Maintenance of facilities and buildings
Ensure safety of users of municipally facilities and buildings	Safety and security of councilors, employees and members of the public	To implement the Protection Services Strategy	F30	Number of reports submitted on the implementation of the protection services Strategy	F30.1	Reports on the implementation of the Protection Services Strategy for 2021/2022	Opex	Municipality funds	Submit four reports on the implementation of the Protection Services Strategy	Submit one report on the implementation of the Protection Services Strategy	Submit one report on the implementation of the Protection Services Strategy	Submit one report on the implementation of the Protection Services Strategy	Submit one report on the implementation of the Protection Services Strategy	Submit four reports on the implementation of the Protection Services Strategy
Effective Management of Council Business	Legal services	To advice council on all matters of legal nature	F14	Number of legal opinions provided to management	F14.1	No baseline	Opex	Municipality funds	Produce four reports regarding legal opinions provided	Produce one report regarding legal opinions provided	Produce one report regarding legal opinions provided	Produce one report regarding legal opinions provided	Produce one report regarding legal opinions provided	four reports regarding legal opinions provided
Effective Management of Council Business		Litigation Register		Updated the Litigation Register		No base line	Opex	Municipality funds	Produce four Report on litigation Register	Produce one report on litigation Register	Produce one report on litigation Register	Produce one report on litigation Register	Produce one report on litigation Register	Produce four Report on litigation Register
Effective Management of Council Business	Council meetings Secretariat Support services	To Provide secretarial support to council meetings	F16	Number of council meetings supported	F16.1	Eight Council meetings for 2020/21	Opex	Municipality funds	Provide four sets of minutes and Agenda of Council meetings	Provide onset of minutes and Agenda of Council meetings	Provide one set of minutes and Agenda of Council meetings	Provide one set of minutes and Agenda of Council meetings	Provide one set of minutes and Agenda of Council meetings	Provide four sets of minutes and Agenda of Council meetings
Effective Management of Council Business	Records Management	To implement Records Management Strategy	F17	Number of reports on the implementation of the Records Management Strategy	F17.1	Records Management Strategy for 2020/21	Opex	Municipality funds	Produce four reports on the implementation of the Records Management Strategy	Produce one report on the implementation of the Records Management Strategy	Produce one report on the implementation of the Records Management Strategy	Produce one report on the implementation of the Records Management Strategy	Produce one report on the implementation of the Records Management Strategy	Four reports on the implementation of the Records Management Strategy

COMMUNICATIONS

SEDIBENG DISTRICT MUNICIPALITY														
SEDIBENG SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2023-24														
CORPORATE SERVICES CLUSTER - CUSTODIAN - EXECUTIVE DIRECTOR														
IDP Strategy	Priority Area	IDP Objective	Objective No.	Key Performance Indicator (KPI)	KPI No.	Baseline	Budget Amt	Funding Source	Annual Target	Quarter One(1)	Quarter Two(2)	Quarter Three(3)	Quarter Four(4)	POEs required
Effective management of Council Business	Communications Strategy	To develop Communication Strategy	F18	One Council Approved Report on Communication Strategy	F18.1	No Communications Strategy in 2020/2021	Opex	Own Municipality funds	Produce one Communication Strategy and submit to Council for approval	N/A	Produce one Communication Strategy and submit to Council for approval	N/A	N/A	One Communication Strategy approved by Council
Effective management of Council Business	Social Media Policy	To develop social media Policy	F19	One Council approved report on social media Policy	F19.1	No social media Policy in 2020/2021	OPEX	Own Municipality funds	Produce one Social Media Policy and submit to Council for approval	N/A	Produce one social media Policy and submit to Council for approval	N/A	N/A	One social media Policy approved by Council

SEDIBENG DISTRICT MUNICIPALITY														
SEDIBENG SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2023-24														
TRANSPORT, INFRASTRUCTURE AND ENVIRONMENT – CUSTODIAN: EXECUTIVE DIRECTOR														
KPA 4: BASIC SERVICES AND INFRASTRUCTURE														
IDP Strategy	Priority Area	IDP Objective	Objective No.	Key Performance Indicator (KPI)	KPI No.	Baseline	Budget Amount	Funding Source	Annual Target	Quarter One(1)	Quarter Two (2)	Quarter Three (3)	Quarter Four (4)	POEs required
Creating work opportunities in Public Social Programmes	EPWP	To create decent work and sustainable livelihoods, education, Health, rural development, food security and land Reform		Number Expanded Public Works Program (EPWP) beneficiaries employed		EPWP 92 beneficiaries employed in the previous financial year 2022/23	Opex	Own Municipality funds	Employ 2000 EPWP workers and produce four reports	Produce one Quarterly report on EPWP	Produce one Quarterly report on EPWP	Produce one Quarterly report on EPWP	Produce one Quarterly report on EPWP	Produce four reports on EPWP
Plan and develop accessible, safe and affordable public transport systems and facilities.	Integrated Transport Plan (ITP)	To promote and effective Integrated Service and Public transport operations	12	Number of Meetings held with Public Transport Industry Annually	12.1.	Number of meetings held in the previous financial year.	Dept. of Transport	Own Municipality funds	Four Quarterly reports of meetings held with Public Transport Industry	one Quarterly report on Meeting Held with Public Transport Industry	one Quarterly report on Meeting Held with Public Transport Industry	one Quarterly report on Meeting Held with Public Transport Industry	one Quarterly report on Meeting Held with Public Transport Industry	Four reports on the implementation of an integrated transport plan

Plan for effective, efficient and sustainable Road infrastructural projects	<b>(Roads Asset Management System (RRAMS))</b>	To improve accessibility and mobility in the region		Number of Reports on the Assessment of Rural Road Annually		RAMS Rural Roads Assets Management System.	Opex	Dept of Transport	Produce Four Quarterly Reports on the Assessment of Rural Road	Produce one Quarterly Report on the assessment of Rural Road	Produce one Quarterly Report on the assessment of Rural Road	Produce one Quarterly Report on the assessment of Rural Road	Produce one Quarterly Report on the assessment of Rural Road	Produce one Quarterly Report on the assessment of Rural Road	Four Quarterly Reports on the Assessment of Rural Road
Manage and monitor the operations of the airport	<b>Airport</b>	Manage and monitor the operations of the airport		Number of reports in Airports Operations		Four (4) Quarterly reports in 2022/23	Opex	Own Municipality funds	Produce Four Quarterly Reports on Airports Operations Annually	Produce one Quarterly Report on Airport Operations.	Produce one Quarterly Report on Airport Operations.	Produce one Quarterly Report on Airport Operations.	Produce one Quarterly Report on Airport Operations.	Produce one Quarterly Report on Airport Operations.	Four Quarterly Reports on Airport Operations.
Render effective, efficient and customer-oriented licensing services in the region	<b>License Service Centers</b>	To ensure effective delivery of licensing services		Number of reports produced on the implementation of Licensing Services Annually		Four (4) Quarterly reports in 2022/23	Opex	Own Municipality funds	Produce four Quarterly reports on implementation of Licensing Services	Produce one Quarterly report on implementation of Licensing Services	Produce one Quarterly report on implementation of Licensing Services	Produce one Quarterly report on implementation of Licensing Services	Produce one Quarterly report on implementation of Licensing Services	Produce one Quarterly report on implementation of Licensing Services	Four reports on implementation of Licensing Services
Implementation of effective environmental management in the region	<b>Air Quality</b>	Monitor the Ambient Air Quality monitoring station		Number of Quarterly reports produced on the Ambient Air Quality monitoring station per Quarter.		No Air Quality Management Plan	Opex	Own Municipality funds	Produce four Quarterly reports on Ambient Air Quality monitoring stations	Produce one Quarterly report on Ambient Air Quality monitoring stations	Produce one Quarterly report on Ambient Air Quality monitoring stations	Produce one Quarterly report on Ambient Air Quality monitoring stations	Produce one Quarterly report on Ambient Air Quality monitoring stations	Produce one Quarterly report on Ambient Air Quality monitoring stations	four reports on Ambient Air Quality monitoring stations
Implementation of effective environmental management in the region	<b>Environmental Awareness</b>	To promote and effective Integrated Service that addresses the Socio-economic and environmental development imperatives of the Region		Number of Environmental Awareness Campaigns Annually		Four (4) Campaigns on 2022/23	Opex	Own Municipality funds	Conduct (3) Environmental Awareness Campaigns and Report Quarterly	Conduct one Environmental Awareness Campaign and Report Quarterly	N/A	Conduct one Environmental Awareness Campaign and Report Quarterly	Conduct one Environmental Awareness Campaign and Report Quarterly	Conduct one Environmental Awareness Campaign and Report Quarterly	Three Environmental Awareness Campaign reports
Ensure a safe and healthy environment for people to live and work in and reduce environmental health risk	<b>Municipal Health Services</b>	To promote Effective and sustainable municipal health services in the district		Number of Municipal Health Services Reports Annually		Four Quarterly Reports on MHS	Opex	Own Municipality funds	Four Quarterly Reports on Rendering Municipal Health Services	Produce one Quarterly on Rendering Municipal Health Services	Produce one Quarterly on Rendering Municipal Health Services	Produce one Quarterly on Rendering Municipal Health Services	Produce one Quarterly on Rendering Municipal Health Services	Produce one Quarterly on Rendering Municipal Health Services	four reports on the rendering of Municipal Health Services

SEDBENGG DISTRICT MUNICIPALITY  
 SEDBENGG SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2023-24  
 STRATEGIC PLANNING AND ECONOMIC DEVELOPMENT - CUSTODIAN - EXECUTIVE DIRECTOR

KPA 2: LOCAL ECONOMIC DEVELOPMENT														
INTEGRATED DEVELOPMENT PLAN (IDP)														
IDP Strategy	Priority Area	IDP Objective	Objective No.	Key Performance Indicator (KPI)	KPI No	Baseline	Budget Amount	Funding Source	Annual Target	Quarter One(1)	Quarter Two(2)	Quarter Three(3)	Quarter Four(4)	POEs required
Review, Consolidate, and Monitor the Development Sedibeng Growth Development Strategy (SGDS)III	GDS III	To create a sustainable interlinked, urban and rural region through sustainable and well-located development	H2	Quarterly reports reflecting the progress on Sedibeng Growth and Development Strategy III Implementation	H2.1	2022-23 Progress reports on SGDS III	OPEx	Sedibeng District Municipality	Submit four progress reports on the implementation of the Growth and Development Strategy III	Submit quarterly progress report on SDGS III	Submit quarterly progress report on SDGS III	Submit quarterly progress report on SDGS III	Submit quarterly progress report on SDGS III	Four SDGS- GDS reports submitted
Redress Spatial Imbalances	Spatial Development Framework (SDF)	To create a sustainable interlinked, urban and rural region through sustainable and well-located development	H4	Approved SDF	H4.1	2022/23 SDF Chapter in the IDP	OPEx	Sedibeng District Municipality	Submit four progress reports on SDF	Submit SDF report	Submit SDF report	Submit SDF report	Submit SDF report	Four SDF reports submitted
Promote sustainable development in the Region	Southern Corridor Regional Implementation Plan (SCRIP)	To create a sustainable interlinked, urban and rural region through sustainable and well-located development	H6	Coordinate the Implementation of SCRIP	H6.1	Approved SCRIP	OPEx	Sedibeng District Municipality	Submit Four reports on SCRIP Implementation	Review SCRIP	Submit report on SCRIP	Submit report on SCRIP	Submit report on SCRIP	Submit Four reports on SCRIP

SEDIBENG DISTRICT MUNICIPALITY  
SEDIBENG SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2023-24  
STRATEGIC PLANNING AND ECONOMIC DEVELOPMENT - CUSTODIAN - EXECUTIVE DIRECTOR

IDP Strategy	Priority Area	IDP Objective	Objective No.	Key Performance Indicator (KPI)	KPI No	Baseline	Budget Amount	Funding Source	Annual Target	Quarter One(1)	Quarter Two(2)	Quarter Three(3)	Quarter Four(4)	POES required
Special Development Projects	Inter-sphere Development Projects	To create a sustainable interlinked, urban and rural region through sustainable and well-located development	H6	Coordinate the Implementation of Special Development Project	H6.1	2022/23 Reports submitted	OPEX	Sedibeng District Municipality	Submit Four reports on Special Projects progress	Submit report on Special Projects	Submit report on Special Projects	Submit report on Special Projects	Submit report on Special Projects	Submit Four reports on Special Projects
Support and Monitor Development of Human Settlements projects/program s	Housing and Urban Renewal programme	To create a sustainable interlinked, urban and Peri-urban region through sustainable and well-located development	H5	Monitor the implementation of Human Settlements Programmes	H5.1	2022/23 Human Settlements Reports	OPEX	Sedibeng District Municipality	Submit Four Human Settlements Reports	Submit Human Settlements report	Submit Human Settlements report	Submit Human Settlements report	Submit Human Settlements report	Four Reports on Human Settlements
Ensure adequate support is provided to SMMEs and Cooperatives	Integrated and Inclusive Regional Economy	Support SMME's participation in the Regional Economy	H8	Facilitate and coordinate the capacity building and Training of SMMEs	H8.1	2022/23 Report on Investment Summit and SMME Conference	OPEX	Sedibeng District Municipality	Submit Four Reports on SMME and Cooperatives support	Submit report on SMME and Cooperatives support	Submit report on SMME and Cooperatives support	Submit report on SMME and Cooperatives support	Submit report on SMME and Cooperatives support	Four reports on SMME and Cooperatives support
Create a conducive environment for the creation of job opportunities to alleviate poverty, unemployment and inequalities	Integrated and Inclusive Regional Economy	Support the Retention, Expansion and Attraction of Investment in the Region		Facilitate and coordinate investment Retention and Expansion		2022/23 Reports on the District Wide Lekgotla declaration	OPEX	Sedibeng District Municipality	Submit Four Reports on SMME and Cooperatives support	Submit report on Regional Economic Growth	Submit report on Regional Economic Growth	Submit report on Regional Economic Growth	Submit report on Regional Economic Growth	Four reports Submitted on Regional Economic Growth
Promote and Support Agricultural Sector		Support the Retention, Expansion and Attraction in the Agricultural Sector		Facilitate and coordinate agricultural Development and Investment		Reports on Agricultural Activities	OPEX	Sedibeng District Municipality	Submit Four Reports on Agricultural support	Submit report on Agricultural Support	Submit report on Agricultural Support	Submit report on Agricultural Support	Submit report on Agricultural Support	Four reports Submitted on Agricultural Support
Promote and Support Agricultural Sector		To provide services to Market Stakeholders		Coordinate Vereeniging Fresh Produce Markets Turn Around		Reports on operation of Vereeniging Fresh Produce Market	OPEX	Sedibeng District Municipality	Submit Four reports on Vereeniging Fresh Produce Market	Submit report on Vereeniging Fresh Produce Market	Submit report on Vereeniging Fresh Produce Market	Submit report on Vereeniging Fresh Produce Market	Submit report on Vereeniging Fresh Produce Market	Four reports Submitted on Vereeniging Fresh Produce Market
Promote and support the Tourism sector		To create tourism demand through targeted tourism marketing initiatives	H9	Coordinate, Facilitate and promote Tourism marketing initiatives and Investments	H9.1	Reports on Tourism Demand	OPEX	Sedibeng District Municipality	Submit Four Reports on Tourism Demand	Submit report on Tourism Demand	Submit report on Tourism Demand	Submit report on Tourism Demand	Submit report on Tourism Demand	Four reports Submitted on Tourism Demand

SEDIBENG DISTRICT MUNICIPALITY

STRATEGIC PLANNING AND ECONOMIC DEVELOPMENT - CUSTODIAN - EXECUTIVE DIRECTOR

IDP Strategy	Priority Area	IDP Objective	Objective No.	Key Performance Indicator (KPI)	KPI No	Baseline	Budget Amount	Funding Source	Annual Target	Quarter One(1)	Quarter Two(2)	Quarter Three(3)	Quarter Four(4)	POES required
Promote and support the Tourism sector		To develop skills and products in the tourism industry	H10	Coordinate and Facilitate skills development Programmes in the Tourism Sector	H10.1	Reports on Tourism Skills development	OPEX	Sedibeng District Municipality	Submit four reports on Tourism, skills and product development	Submit report on Tourism, skills and product development	Submit report on Tourism, skills and product development	Submit report on Tourism, skills and product development	Submit report on Tourism, skills and product development	Four reports submitted on Tourism, skills and product development

SEDIBENG DISTRICT MUNICIPALITY

SEDIBENG SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2023-24

IDP Strategy	Priority Area	IDP Objective	Objective No.	Key Performance Indicator	KPI No.	Baseline	Budget Amount	Funding Source	Annual Target	Quarter One(1)	Quarter Two(2)	Quarter Three(3)	Quarter Four(4)	POES required
<b>KPA 4: BASIC SERVICES AND INFRASTRUCTURE</b>														
<b>COMMUNITY SAFETY</b>														

Promote and build safer communities	Integrated Service Delivery	Promote Multi-sectoral approach in the creation of safer spaces in the Region	G1	Number of Community Safety Forum revived Annually	G1.1	Coordinated Community safety programmes and Reports 2022/23	OPEX	Omn Municipality funds	02 x Community Safety Forums revived	N/A	One community safety revived	N/A	One community safety revived	Attendance Register, and Report (02)
	Victim Support Interventions	Support Integrated Crime and Violence prevention strategies with focus on GBVF	G2	Number of victim support intervention programmes coordinated Annually	G2.2	Implementation of community safety Programmes	Opex	Omn Municipality funds	02 x Victim Support Intervention Programmes	N/A	One GBVF Programme coordinated	N/A	One GBVF Programme coordinated	Report on GBVF

SEDBENG DISTRICT MUNICIPALITY

SEDBENG SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2023-24

COMMUNITY SERVICES - CUSTODIAN: EXECUTIVE DIRECTOR

IDP Strategy	Priority Area	IDP Objective	Objective No:	Key Performance Indicator	KPI No.	Baseline	Budget Amount	Funding Source	Annual Target	Quarter One(1)	Quarter Two(2)	Quarter Three(3)	Quarter Four(4)	POEs required
Promote disaster resilient communities	Safety through early intervention towards crime violence prevention	Coordinate evidence-based programmes and educational campaigns at Schools	G3	Number of schools safety programmes coordinated Annually	G3.3	Implementatio n of community safety Programmes	Opex	Own Municipality funds	06 x Schools Safety Programmes	Three Schools safety Programmes coordinated	N/A	Three Schools safety Programmes coordinated	N/A	Report on schools safety programmes
	Road Safety Promotion	Improve road safety Through awareness and educational Programmes	G3	Number of Road Safety initiatives coordinated Annually	G3.3	n of community safety Programmes	Opex	Own Municipality funds	Produce Three Reports on Road Safety Promotion	N/A	Produce one Report on Road and Safety Promotion	Produce one Report on Road and Safety Promotion	Produce one Report on Road and Safety Promotion	Report on Road safety Promotion
	Monitoring and Evaluation	Deliver evidence-based Quality crime prevention and violence interventions	G4	Number of crime analysis reports submitted Annually	G4.4	Implementatio n of community safety Programmes	Opex	Own Municipality funds	Produce Two Crime Analysis Reports	N/A	Submit one Crime Analysis Reports	N/A	Submit one Crime Analysis Reports	Report on Crime Analysis
Promote disaster resilient communities	Disaster Risk Reduction (DRR) plan	To create awareness in the region.	G3	Number of Disaster Risk Reduction awareness programmes conducted Annually.	G3.1	Four (4) Awareness campaigns in 2022/23	Opex	Own Municipality funds	four (4) Public Disaster risk reduction awareness programmes.	Produce one report on Public Disaster risk reduction awareness programmes	Produce one report on Public Disaster risk reduction awareness programmes	Produce one report on Public Disaster risk reduction awareness programmes	Produce one report on Public Disaster risk reduction awareness programmes	four (4) Public Disaster risk reduction awareness programmes.
	Disaster Relief and Response efforts	To Ensure appropriate and effective response and recovery during emergencies/disasters		Number of Response Directory Annually		Disaster management Response directory	Opex	Own Municipality	One Response stakeholder Directory	N/A	N/A	Produce one Report on the establishment of stakeholder Directory	Produce one Report on the establishment of stakeholder Directory	One Produce one Report on the establishment of stakeholder Directory
Promote disaster resilient communities	Integrated Arrangements/Capacity for Disaster Management	Effective arrangements for disaster management stakeholder participations		Number of Disaster Management Advisory Forum sittings Annually		Two advisory Forum Sitting	Opex	Own Municipality	Host Two Disaster Management Advisory Forum	One advisory Forum Sitting	N/A	N/A	One advisory Forum Sitting	Attendance Register, Minutes and Report
	Integrated Arrangements/Capacity for Disaster Management	To establish systems and procedures to implement the disaster management Act		Reviewed Disaster Management Policy Framework		Disaster Management Policy Framework	Opex		One Reviewed Disaster Management Policy Framework	N/A	N/A	N/A	Reviewed Disaster Management Policy Framework	Disaster Management Policy Framework
Promote efficient delivery of Primary Health Care Services	District Health Council Activities	Encourage partnerships with other stakeholders to improve the quality of primary health care systems	G4	Number of District Health Council Activities coordinated Annually	G4.1	Three (3) District Health Council Programmes On 2022/23 financial year	Opex	Own Municipality funds	Coordinate three (3) District Health Council programmes	Produce one report on District Health Council Activities	N/A	Produce one report on District Health Council Activities	Produce one report on District Health Council Activities	three reports on District Health Council programme



SEIBENB DISTRICT MUNICIPALITY

SEIBENB SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2023-24

COMMUNITY SERVICES - CUSTODIAN: EXECUTIVE DIRECTOR

IDP Strategy	Priority Area	IDP Objective	Objective No:	Key Performance Indicator	KPI No.	Baseline	Budget Amount	Funding Source	Annual Target	Quarter One(1)	Quarter Two(2)	Quarter Three(3)	Quarter Four(4)	POEs required
Protect the customary practice of initiation schools in terms of Constitutional and other legislative prescripts	Initiation school programmes	To ensure that initiation schools practice is preserved and conducted in a safe and healthy environment	G6	Compliant Initiation Schools	G6.1	Health Bylaw for the operation and management of initiation schools	Opex	Own Municipality funds	20 Compliant Initiation Schools	N/A	20 compliant Initiation schools Report	N/A	N/A	Report on Compliant Initiation Schools
Promote women advocacy and gender equality within our society	Women and Gender Programmes	Promote women advocacy and gender equality within our society	G6	Number of Women and Gender Programmes coordinated Annually	G6.1	Three (3) Women and Gender Programmes in 2022/23 Financial year	Opex	Own Municipality funds	Coordinate two (2) Women and Gender Programmes and produce reports	Produce one reports on Women and Gender programmes	N/A	Produce one reports on Women and Gender programmes	N/A	Two reports on Women and Gender programmes
Promote the development of sports and recreation in the region	Sports and Recreation Programmes	Promote unity in diversity and create opportunities for athletes and sports official	G7	Number of sport and recreation programmes coordinated Annually	G7.1	Four (4) Programmes	Opex	Own Municipality funds	Coordinate (3) Developmental Sports Programmes and produce reports	Produce one Quarterly report on Developmental Sports programmes	Produce one Quarterly report on Developmental Sports programmes	Produce one Quarterly report on Developmental Sports programmes	N/A	Three reports on Developmental Sports programmes
Support Arts and Culture Programmes	Talent Search Festivals	To foster partnership towards youth development and social cohesion	G8	Number of talent search festivals coordinated Annually	G8.1	Four (4) Programmes	Opex	Own Municipality funds	Coordinate (3) Arts and Culture Programmes	Coordinate one Arts and Culture programme	Coordinate one Arts and Culture programme	Coordinate one Arts and Culture programme	N/A	Attendance Register, Photos and agenda
Facilitate the Geographical Name Change process	Geographical Name Change	Oversea and coordinate GNC process through public participation in terms of applicable legislations	G9	Number of GNC Stakeholders meetings coordinated Annually	G9.1	GNC Stakeholders' participation meetings held in the previous financial year.	Opex	Own Municipality funds	Coordinate four (2) GNC Stakeholders meetings and produce reports	N/A	Produce one report on GNC Stakeholders Consultations	N/A	Produce one report on GNC Stakeholders Consultations	Two reports on GNC Stakeholders meeting, minutes and attendance Register
Promote and preserve heritage and museums in the region	Public awareness through Oral History and hosting of upliftment workshops	Research, Documentation and information sharing of our historical regional stories and event		Number of Community Upliftment Workshop conducted Annually		Nomination of Sharpeville Memorial Precinct as a World Heritage Site	Opex	Own Municipality funds	02 x Community Upliftment Workshop	N/A	N/A	One community upliftment workshop	One community upliftment workshop	Attendance Register and Report
Promotion of national and provincial commemorative days	Commemoration of Historical Events	Honor and remember the victims and survivors of the liberation struggle by fostering social cohesion and nation building		Number of commemorative events coordinated Annually		Four commemorative events held	Opex	Own Municipality funds	04 x Commemorative events	N/A	one commemorative event and report	Two commemorative event and report	One commemorative event and report	Reports on commemorative events