



NOTICE TO BIDDERS:

- Sedibeng District Municipality (SDM) advertises bids on the newspapers (Sowetan, Business Day, City Press, The Star and the local newspapers, that is Vaal Ster, Vaal Vision and Heidelberg Herald);
- Quotations are advertised on SDM's official notice board as well as the website: www.sedibeng.gov.za or visit the link <http://www.sedibeng.gov.za/tenders.html> weekly on Tuesdays and Thursdays;
- Copies of the bid documents may be collected at SDM's Main Administration Building, Cnr. Leslie and Beaconsfield Avenues, Vereeniging, 3rd Floor, Cashier's Office;
- A fee will be charged for bid documents and it will vary per bid document. This fee is non-refundable;
- Payments are to be made at 3rd Floor, Room 300 (Cashier's Office). Cash payments or bank guaranteed cheques must be made out to Sedibeng District Municipality;
- The closing time for all bids shall be 12:00 PM at the specified date;
- Bids delivered after the closing time will be rejected;
- Bids shall be sealed and endorsed (with bid number and bid description), and must be deposited at Sedibeng District Municipality tender box (ground floor, outside the main building);
- All bidders must adhere to the terms and conditions of the bid;
- Sedibeng District Municipality Supply Chain Management Policy and Procedures will apply;
- The lowest or any quote will not necessarily be accepted and the Municipality reserves the right to accept where applicable a portion of any quotation;
- Late, emailed or faxed quotations will not be considered;
- Preference will be given to suppliers based within the Sedibeng District Municipality's area of jurisdiction;
- All persons in the service of the state are not allowed to bid;
- 80/20 Preferential Pointing System will be used to evaluate the formal written quotes;
- An **original valid Tax Clearance Certificate** obtainable from SARS must be attached;
- **Current** account or proof that **utilities account** (rates and taxes account, water and lights account) of the bidder is up to date, must be attached; and
- Municipal bidding documents (MBD's) provided by SDM **must** be filled completely and submitted with all returnable documents, including proof of equity/shareholding of the bidder.

FAILURE TO ADHERE TO THIS NOTES MAY LEAD TO THE BIDDER BEING DECLARED AS "NON-RESPONSIVE"