

SEDIBENG DISTRICT MUNICIPALITY

Bidders are hereby invited to submit proposal for the following tender:

8/2/3/13-2009 Re-advertisement	Proposal for short-term insurance service for Sedibeng District Municipality
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The bidding process is restricted to Insurance Companies registered in terms of the Insurance Act, 1943 (Act No. 7 of 1943). Bid Documents will be available from **12H00 on Friday, 06 November 2009 and thereafter on weekdays from 08H00 until 15H30**, only upon payment of a non-refundable deposit of **R100.00** per document. Payment is to be made on the 3rd Floor, Finance Department, Civic Centre, cnr Leslie and Beaconsfield Avenues Vereeniging.

Bids are to be completed in accordance with the conditions and bid rules contained in the bid documents and supporting documents must be sealed and externally endorsed with the **Bid No. and Description** and placed in the **Bid Box**, on the Ground Floor, cnr Leslie and Beaconsfield Avenues, Vereeniging, not later than **12H00 on Thursday, 26 November 2009**. Bids will be opened immediately thereafter, in public, in the Foyer of Third Floor at the above-mentioned address. **All bids shall hold good for 90 days as from the closing date of bids.**

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING TERMS AND CONDITIONS: * Sedibeng District Municipality Supply Chain Management Policy and Procedures will apply * The lowest or any other bid will not necessarily be accepted and the municipality reserves the right to accept where applicable the whole or part of the bid * Late, emailed, faxed, unsigned or incomplete bids will not be accepted * Acceptable bids will be evaluated by using a system that awards points on the basis of 90 points for bid price/functionality and 10 points for the meeting of specific goals * **The specific goals are:** HDI Equity; Women Equity and people with disability * Bids must be submitted on the original bid document issued by the municipality as well as one copy clearly marked "Original" and "Copy"; and * All persons in the service of the state are not allowed to bid.

PLEASE ATTACH THE FOLLOWING DOCUMENTS:

* An original valid **Tax Clearance Certificate** obtainable from SARS; and * The current account of **water, lights and rates** obtainable from any Local or Metropolitan Municipality * **Failure to attach the above mentioned documents will result to an immediate disqualification.**

Technical Enquiries can be directed to: Mr. André Lubbe at (016) 450 3116 and other general enquiries pertaining to bid documents can be directed to Ms. Thandy Pino at (016) 450 3241/079 699 4481 or **www.sedibeng.gov.za**



ACTING MUNICIPAL MANAGER - YUNUS CHAMDA