



REQUEST FOR FORMAL WRITTEN QUOTATIONS

Sedibeng District Municipality is hereby inviting service providers to quote on the following:

Description	Quote No.
Supply and delivery of leisure jackets and T-shirt For IDP steering Committee	8/2/6-21-2009

Closing Date : Monday, 30 November 2009 @ 12h00 Noon.
Contact person : Mr. Bheki Ngobese
Contact Number : 016 422-3300

Specifications:

Detailed specifications will be available as from **12:00 on 23 November 2009, and thereafter on weekdays from 08:00 until 15:30 ONLY until the closing date**, upon payment of **cash** non-refundable fee of **R30.00** per document, at the cashier office, third floor, CNR Leslie and Beaconsfield Avenues, Vereeniging.

Instructions dealing with the depositing of quotations:

Address a sealed envelope clearly marked with the **quote no., description** and **closing date** to “Municipal Manager, PO Box 471, Vereeniging, 1930” or Deposit it in the Tender Box situated at CNR Leslie and Beaconsfield Avenues, Vereeniging, **Outside the main building**

Terms and Conditions relating to tendering:

- Sedibeng District Municipality Supply Chain Management Policy will apply;
- The lowest or any quote will not necessarily be accepted and the Municipality reserves the right to accept where applicable a portion of any quotation;
- Late, emailed or faxed quotations will not be considered.
- Quotations submitted are to hold good for the period up until to 60 days;
- Preference will be given to suppliers based within the Sedibeng District Municipality’s area of jurisdiction;
- All persons in the service of the state are not allowed to bid; and
- 80/20 Preferential Pointing System will be used to evaluate the quotes.

Please attach the following documents:

(Failure to submit the below mentioned documents will result to immediate disqualification)

- ♣ **An original valid Tax Clearance Certificate obtainable from SARS; and**
- ♣ **An original current account in terms of water & lights/Rates & Taxes obtainable from any Local Municipality.**

www.sedibeng.gov.za

**Mr.Yunus Chamda
Acting Municipal Manager**

