



# SUPPLY CHAIN MANAGEMENT

## PROCUREMENT SPECIFICATIONS FORM

Description of Products/ Services	Unit of measure ( e.g. box, pack, case, Kg, L, m etc.)	QTY	Colour (If applicable)
<b>OFFICE FURNITURE &amp; EQUIPMENT</b>			
<b>1. NEWLY APPOINTED LEGAL ADVISOR</b>			
<b>Antique Mahogany Partners Double Pedestal Desk 2000mm x 1000mm With added Inlay With added Modesty Panel</b>		<b>1</b>	
<b>Partners Hinges Door Systems Cupboard 1500mm x 900mm With One Shelf</b>		<b>1</b>	
<b>Filing Cradle</b>		<b>2</b>	
<b>Partners 4 Glass Door Bookcase 1500mm x 1800mm</b>		<b>1</b>	
<b>Partners Hexagonal Table 1500mm dia</b>		<b>1</b>	
<b>Nexus Link LH 600 x 1000 90 Degree</b>		<b>1</b>	
<b>Partners Combination Credenza 1200mm x 600mm</b>		<b>1</b>	
<b>Futura High Back Chair Com Black Moo</b>		<b>1</b>	
<b>Futura Visitor Universal Arm Chair – Com Com Fabric</b>		<b>8</b>	
<b>Bronze Perspex Carpet Protector</b>		<b>1</b>	
<b>2. COMMITTEE OFFICERS X 4</b>			
<b>Valuline Econo Cluster Desk Panel legs – 1600 x 1000</b>		<b>4</b>	

<b>Valuline 2 Tier D-End Bookshelf – 1505mm</b>		<b>2</b>	
<b>Valuline 2 Drawer 1 Deepfiler Desk High Pedestal</b>		<b>4</b>	
<b>Valuline Top for Desk High Pedestal – 600 x 450</b>		<b>4</b>	
<b>Valuline Systems Cabinet With 3 shelves – 1500 x 960</b>		<b>4</b>	
<b>Square Punch Pencil Cup - Black</b>		<b>4</b>	
<b>Square Punch Waste Bin – 300 x 240 Dia - Black</b>		<b>4</b>	
<b>Steel 3 Tier Tea Trolley Cream (To Carry Agendas)</b>		<b>1</b>	
<b>Magnetic Whiteboard 900mm x 1200mm</b>		<b>1</b>	
<b>Rectangular Desk Based Screen Contract Fabric – 1600 x 500 Black</b>		<b>4</b>	
<b>Rhona Posture Highback Swivel &amp; Tilt Chair Contract Fabric Back-CC228 Starlight Seat-CC210 Black</b>		<b>4</b>	
<b>Re-Upholstery Visitor Side</b>		<b>2</b>	
<b>Com Fabric</b>		<b>1.5</b>	
<b>Com Fabric</b>		<b>1.5</b>	
<b>Shredding Machine Alpha Ribbon</b>		<b>1</b>	
<b>Labour – Movement &amp; Re-installation of a 5-Bays Bulk Filer from 2<sup>nd</sup> Floor to the new Committee Room, Ground Floor, Main Building.</b>		<b>1</b>	