



## Sedibeng District Municipality

**SPECIFICATION: 8/2/2/19-2011**

**SPECIFICATIONS: PRINTING OF SECURITY POLICY AND STANDARD OPERATING PROCEDURES FOR SEDIBENG DISTRICT MUNICIPALITY.**

<b>DESCRIPTION</b>	<b>DETAILS OF OFFER</b>
<ol style="list-style-type: none"> <li>1. SDM Security Policy and Standard Operating Procedure (Directives).</li> <li>2. Quality of cover page and index page:</li> <li>3. Booklet ± 1-100 pages (with quick finder for key topics: Separate Policy and Directives for quicker finder by users)</li> <li>4. The recommended service providers will be requested to print sample before final approval.</li> <li>5. Time frame must be indicated on the proposal for delivery.</li> <li>6. Delivery time and quality will determine and influence the final decision.</li> <li>7. Copy of SDM policy will be available inside tender document.</li> <li>8. The final document will be provided on CD on Correl Draw 14 and PDF format.</li> <li>9. Any patent or copyright developed from this project will belong to the Sedibeng District Municipality.</li> </ol> <p>The size of the booklet is 140mm x 105mm            The paper quality for cover page and index page is : Dukuza gloss 300g</p> <p><b>EVALUATION CRITERIA</b></p> <p>Price = 80 points            HDI = 20 points</p> <ul style="list-style-type: none"> <li>• No franchise in national elections before the 1983 and 1993</li> </ul>	<p><b>60</b></p>

Constitutions = 8 points,

- Female = 4 points,
- Disability = 2 points,
- Locality = 6 points,

**TECHNICAL ASSESSMENT**

- Quality = 30 points,
- Delivery Time = 20
- Experience = 20 (6months to a year = 5 points, 1 year and above 15 points),

Design and layout = 30 points,