



SPECIFICATION: 8/2/2/48-2011

PROPOSALS TO CONDUCT AN AUDIT ON THE BUILDINGS, AND SITES, INCLUDING INFRASTRUCTURE OF THE SEDIBENG DISTRICT MUNICIPALITY COMPLIANCE WITH NATIONAL LEGISLATIVE FRAMEWORK FOR PERSONS WITH DISABILITIES AND COMPILATION OF POLICY AND THE IMPLEMENTATION PLAN FOR THE MUNICIPALITY.

1. Project Scope

The Sedibeng District Municipality (SDM) Buildings, Sites, Facilities and Infrastructure must comply with provisions of national government policy and legislative framework in order to promote and advance the interest of persons with disabilities. Consequently, the SDM is calling for suitable and accredited Service Providers in this regard.

2. Compliance

Comply with the relevant legislation and regulations such as:

1. National Building Regulations and Building Standard Act 103 of 1997.
2. National Environmental Management Act (Act 46 of 2003).
3. Promotion of Equality and Prevention of Unfair Discrimination Act 4 of 2004.

3. Proposal

The proposal quotation must provide for the following focus areas:

- a. The **audit** of the SDM municipal, Buildings, Sites, including Facilities, Infrastructure and friendliness and compliance to Persons with Disabilities, including the Aged;
- b. Formulate a Disability **policy** framework for the SDM amongst others issues, defining the rights for persons with disabilities access to the environment that is accessible and usable;
- c. Designing an **implementation strategy and plan** for SDM in this regard. The plan must cover the necessary action, costs and timeframes to adjust the municipal Buildings, Sites, Facilities including fleet and infrastructure assets to comply with the relevant disability policies and legislations for persons with disabilities. This should include technical specifications for building and other alterations.

4. Project Output

- a. Buildings, Sites, Facilities including fleet and infrastructure assets Condition and assessment report
- b. Draft policy for persons with disabilities and the Aged.
- c. Implementation strategy and plan, including technical specification on the work to be performed



5. Project Timeframes

The whole project from the period of receiving the appointment letter to the submission of outputs referred in (3) above should not exceed normal working 21 days.

6. Competency Required

- The Service provider should be familiar with the national policies and legislative framework to persons with disabilities, including local government legislative environment
- Project management
- Acquainted with SANS, S.A. constitution, building, OHS etc legislation
- Interpersonal skills
- Report writing and presentation skills
- Communication skills
- Local government legislative environment
- Financial management specifically in the Facilities and property management process to identify funding, operating and management costs
- Knowledge of Disabilities management best practices

7. Evaluation criteria

80/20 principle will be applicable and allocated as follows

1.	Price	80 points
2.	Capability and capacity i.e. relevant experience (max 2yrs) resources and human potential	40 points
3.	Project plan, including approach , methodology and technical specifications	30 points
4.	Proven Track Record of similar work undertaken in the paste and include a maximum of three (3) contactable references	30 points
5.	HDIs and RDP goals	20 points

Vote No. 440101106020

Technical Specification Verified by:

Approve/Not Approved by

Ms. Mapula Phiri-Khaole
Acting ED.: Corporate Services
Date:..... July 2011

Mr. Yunus Chamda
Municipal Manager
Date:..... July 2011