

# INVITATION TO BID

**YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE SEDIBENG DISTRICT MUNICIPALITY**

BID NUMBER: 8/2/1/9-2011 CLOSING DATE: 04 NOVEMBER 2011 CLOSING TIME: 12H00 (NOON)

DESCRIPTION: **PROPOSAL TO APPOINT SERVICE PROVIDER FOR STAKEHOLDER RELATIONS, MAKERTING AND BRANDING OF SEDIBENG DISTRICT MUNICIPALITY**

The successful bidder will be required to fill in and sign a written Contract Form (MBD 7).

BID DOCUMENTS MAY BE DEPOSITED IN THE BID/TENDER BOX SITUATED AT:

**SEDIBENG DISTRICT MUNICIPALITY, CIVIC CENTRE, CNR LESLIE AND BEACONSFIELD AVENUES, VEREENIGING, GROUND FLOOR.**

**Bidders should ensure that bids are delivered timeously to the correct address. If the bid is late, it will not be accepted for consideration.**

The bid box is generally open 24HRS A DAY, 7 DAYS A WEEK.

ALL BIDS MUST BE SUBMITTED ON THE ORIGINAL OFFICIAL FORMS – (NOT TO BE RE-TYPED)

**THIS BID IS SUBJECT TO THE GENERAL CONDITIONS OF CONTRACT (GCC).**

THIS BID WILL BE EVALUATED AND ADJUDICATED ACCORDING TO THE FOLLOWING CRITERIA:

- 1.Relevant specifications
- 2.Value for money
- 3.Capability to execute the contract
- 4.PPPFA & associated regulations
- 5.BBBEA & associated regulations

**NB: PERSONS IN THE SERVICE OF STATE ARE NOT ALLOWED TO BID (see definition on MBD 4 attached).**

**THE FOLLOWING PARTICULARS MUST BE FURNISHED (FAILURE TO DO SO MAY RESULT IN YOUR BID BEING DISQUALIFIED)**

NAME OF BIDDER  
.....

POSTAL ADDRESS  
.....

STREET ADDRESS

.....

TELEPHONE NUMBER

CODE.....NUMBER.....

CELLPHONE NUMBER

.....

FACSIMILE NUMBER

CODE .....NUMBER.....

VAT REGISTRATION NUMBER

.....

**HAS AN ORIGINAL TAX CLEARANCE CERTIFICATE BEEN ATTACHED (MBD 2)?**

YES/NO

ARE YOU THE ACCREDITED REPRESENTATIVE

IN SOUTH AFRICA FOR THE GOODS/SERVICES OFFERED BY YOU?

YES/NO

(IF YES ENCLOSE PROOF)

SIGNATURE OF BIDDER.....

DATE.....

CAPACITY UNDER WHICH THIS BID IS SIGNED:.....

TOTAL BID PRICE.....

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**ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:**

**Municipality:** Sedibeng District Municipality  
**Department:** Supply Chain Management Unit  
**Contact Person:** Sibulele Njongi / Jacky Mloi  
**Tel:** 016 450 3036/3230  
**Fax:** 086 686 6085

**ANY EQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:**

**Contact Person:** Mr. Herman Sekoto  
**Tel:** 016 450 3304  
**Email:** HermanS@sedibeng.gov.za

**NB: THE BID DOCUMENT MUST BE FILLED COMPLETELY; BIDDERS MUST REFRAIN FROM WRITING "REFER TO".**