



ADVERTISEMENT OF A VACANT POST (EXTERNAL)

The Sedibeng District Municipality with its seat in Vereeniging invites candidates to apply for the following Position.

CLUSTER: TRANSPORT INFRASTRUCTURE AND ENVIRONMENT

POSITION	MANAGER MUNICIPAL HEALTH SERVICES
SALARY	Job level 3 (R557 424 00) per annum plus benefits of a Grade 11 Local Authority
REQUIREMENTS	Grade 12, B-Degree in Environmental Health or equivalent, Management Qualification will be an added as Recommendation, Valid Code B driver's License, Current Registration: Health Professions Council of SA as an Environmental Health Practitioner
EXPERIENCE	5-7 years relevant experience of which 5 years must be at a Supervisory or managerial Level.
COMPETENCIES	<p>Communication</p> <ul style="list-style-type: none"> • Demonstrate effective oral and written communication • Show an understanding of the issue at hand in the environmental health sector and the regulatory statutes. <p>Organizational Awareness</p> <ul style="list-style-type: none"> • Demonstrate understanding on how a municipality works • Is aware of the municipality's goals and objectives • Is diplomatic and tactful. <p>Conceptual Thinking</p> <ul style="list-style-type: none"> • structured parameters and guidelines including legislation and regulations when solving problems • Knows when to refer problems to superior for resolution • Shows initiative in suggesting possible solutions to certain problems <p>Project Management</p> <ul style="list-style-type: none"> • Show initiative in suggesting possible solutions to certain problems Manages the assigned task to the agreed standards and meets deadlines • Use time effectively and remain focused- does not become easily distracted • Priorities activities effectively to ensure tasks are completed within schedule • Ensure work is accurate and complete <p>Financial Management</p> <ul style="list-style-type: none"> • Shows initiative in suggesting possible solutions to certain problems • Coordinate payment to the service providers and from the communities in items of fines and other corrective measures. • Demonstrates the understanding of the supply chain management of the municipality • Understanding of the Municipal Finance Management Act <p>Information Measuring and Monitoring</p> <ul style="list-style-type: none"> • Captures data accurately, checking for accuracy • Able to conduct data analysis

	<p>Technology Usage</p> <ul style="list-style-type: none"> • Demonstrate computer literacy and is competent in a numbers of software packages relevant to the role • Understands the operating instructions of relevant technology (both hardware and software) utilized in the department
<p>JOB PURPOSE</p> <p>DUTIES</p>	<p>Manage and coordinate the implementation of Municipal Health Services Policies, guidelines, statutory requirements and programs designed to create awareness, to reduce environmental health risks and maintain and sustain a healthy environment.</p> <ul style="list-style-type: none"> • Identify short, medium and long-term objectives and planning on functional areas associated with specific performance of Municipal Health Services. • Managing the scope of the Profession of the Municipal Health Services as stipulated in the Health Professional Act. • Ensuring the implementation and act as custodian of the gazette norms and standards for Municipal Health Services. • Analyses trends, operating requirements and forward plans to establish funding and expenditure for Municipal Health Services. • Direct and control outcomes associated with the utilization, productivity and performance of personnel as per the service level agreement s with the Local Municipalities around the rendering of Municipal Health Services as an Agent for the Sedibeng District Municipality. • Applicants must be familiar with the Municipal Finance and Management Act (MFMA) and revenue and expenditure control (Budgeting control).

Sedibeng District Municipality is committed to the achievement and maintenance of diversity and employment equity, especially in terms of race, gender and disability. Applicants from designated groups are encouraged to apply. Sedibeng District Municipality reserves the right not to make an appointment in the above-mentioned position, although advertised, it can be filled by way of transfer or deployment, should it be considered to be in the interest of service delivery. If you do not hear from us within 60 days after the closing date, kindly accept that your application was unsuccessful as communication will be limited to shortlisted candidates only. Canvassing of councillors or employees, in respect of the position, will lead to immediate disqualification of the application. •Please note that recommended candidates will undergo security vetting, including inter alia competency assessments, the verification of curriculum vitae, all qualifications and criminal records. The successful candidate will be required to sign an employment contract, a performance agreement as well as to disclose their financial interests.

The application form can be downloaded from our website: www.sedibeng.gov.za and attach a comprehensive Curriculum Vitae (CV), certified copies of qualifications, driver's license and Identity Document and Registration with the Health Professions Council of SA.

1. Applications must be hand-delivered to the Human Resources Department during office hours, First Floor (Room 111), Corner Leslie Avenue and Beaconsfield Street, Vereeniging during office hours only.
2. Or be posted to Human Resources Department, P.O. Box 471, Vereeniging, 1930

All enquiries relating to job content can be directed to: The Human Resources Department during office hours from 08:00 to 16:00, HR Contact: 066 473 4266.

CLOSING DATE FOR ALL APPLICATIONS IS 17 MAY 2023

PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY



Sedibeng District Municipality is an equal opportunity and affirmative action employer. It is our intention to promote equitable representivity through the filling of these positions.

**Mr F.M. Mathe
Municipal Manager
Sedibeng District Municipality**

